

City of Auburn, Kentucky

SOLICITATION FOR THEIR

Pedestrian Park Sidewalk
Improvements Project

FEDERAL PROJECT NUMBER: 4900-170

SOLICITATION ISSUED: August 1, 2024
CLOSING DATE: August 23, 2024, AT 2:00 PM

DBE Certification Required – 2.0%

DBE Plan/Subcontract Request Included?

Required Bid Proposal Guaranty: Not less than 5% of the total bid.

Check guaranty submitted (mark one): Cashier's Check Certified Check Bid Bond

WHEN SUBMITTED, BID BONDS WILL BE RETAINED WITH THE PROPOSAL

Chris Wilcutt, PE
Project Engineer – McGhee Engineering, Inc.
chris.wilcutt@mcgheeengineering.com
270.483.9985

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Partial Preview

PART 1 - Scope of Work

Partial Preview

Section 1 - Invitation

City of Auburn, Kentucky (hereinafter referred to as “the LPA”) is now accepting responses for their **Pedestrian Park Sidewalk Improvements Project** (hereinafter referred to as “the Project”). Careful attention must be paid to all requested items contained in this Solicitation. Contractors are invited to submit responses in accordance with the requirements of this Solicitation. Please read the entire package before submitting a proposal.

A Pre-Bid Conference will be held at **11:30 AM on August 12, 2024**, at Auburn City Hall, 103 East Main Street, Auburn, Kentucky for all prospective bidders. Following the Pre-Bid Conference, questions or inquiries will not be accepted after **August 19, 2024 at 5:00 PM CDT**. All questions must be submitted in writing with all questions being answered in one response.

The process of accepting bids and choosing the successful bidder shall be by Competitive Sealed Bidding.

The purpose of this Solicitation is to request Contractor responses in order to provide this Project under contract to the LPA. It is anticipated that this will result in a single award. It is also to provide the minimum specifications and requirements for the completion of the Project that meets the needs and desires of the LPA. This Solicitation may result in no contract being awarded should the LPA feel that this is in its best interest.

Each bidder shall comply with all Federal, State & Local regulations concerning this type of service or good. All services performed under contract shall be in accordance with the terms and provisions of this Solicitation and any resulting Contract. It will be the LPA’s responsibility to ensure that such services rendered are performed and are acceptable.

This project will follow the Kentucky Transportation Standard Specifications for Road and Bridge Construction, current edition.

All provisions of this Solicitation shall be part of any resulting Contract. The Contractor agrees that a resulting Contract is the complete and exclusive statement of the agreement between the parties, which supersedes all prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Solicitation.

Section 2 - Inquiries

Contact with LPA agents for information specific to response procedures and regulations shall be limited to the LPA Contact. Administrative questions or concerns regarding the Solicitation may be answered over the phone or in writing. Contractors and Subcontractors requiring clarification or interpretation of the technical specifications shall make a written request via letter or email no later than June 17, 2024 at 5 PM CDT. Site visits may be arranged during normal duty hours by making an appointment in advance.

LPA Contact:
Name, Co.: Mike Hughes, Auburn Mayor
Address: PO Box 465, Auburn, KY 42206
Phone: 270-542-4149
Fax: 270-542-4143
Email: mayor@auburnky.us

Specification/Technical Contact:
Name, Co.: Chris Wilcutt, PE (McGhee Eng.)
Address: PO Box 267, Guthrie, KY 42234
Phone: 270-483-9985
Fax: 270-483-9986
Email: chris.wilcutt@mcgheeengineering.com

The Contacts listed above shall be the sole point of contact throughout the procurement process. Contractors SHALL NOT communicate with any LPA staff or official concerning this Solicitation, except the

contacts listed. Potential Contractors should clearly understand that any verbal representations made or assumed to be made during any oral discussions held between representatives of potential Bidders and a LPA employee or official are not binding on the LPA. Open discussions by the Contractor with the LPA regarding the Solicitation or the specifications may be ground for the Contractor to be considered non-responsive.

Section 3 - Reporting Prohibited Contract Activities

TO REPORT BID RIGGING, BIDDER COLLUSION OR OTHER FRAUDULENT ACTIVITIES: The U.S. Department of Transportation (USDOT) maintains a Hotline Complaint Center and operates a toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, DBE fraud or other fraudulent activities should use the following hotline number or address to report such activities:

Hotline Number:

(202) 755-1855 or (800) 424-9071

Hotline Address:

Office of Inspector General, L'Enfant Plaza Station
P. O. Box 23178, Washington, D.C. 20024-0178

The hotline is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of USDOT's Inspector General. All information will be treated confidentially and caller anonymity will be respected.

Section 4 - Bidding Requirements and Conditions

The LPA, in accordance with the Regulations of the United States Department of Transportation 23 CFR 635.112 (h), hereby notifies all bidders that failure by a bidder to comply with requirements set forth in this Solicitation and the current Kentucky Standard Specifications, including but not limited to Delivery of Proposals, 102.13 Irregular Proposals, 102.14 Disqualification of Bidders, 102.09 Proposal Guaranty, may result in a bid being considered non-responsive, and thus not eligible to be considered for award. For more information, see page 8.

Bidders and DBE subcontractors must be prequalified with the Kentucky Transportation Cabinet and possess a Certificate of Eligibility at the time of the bid opening. All other sub-contractors must be prequalified when accepting subcontracts. No public agency shall be permitted to bid in competition or to enter into subcontracts with private contractors.

The LPA reserves the right to refuse to accept bids from or award any additional work to any contractor who is behind schedule on any work in progress or who fails to perform acceptable work until such work is satisfactorily completed, or to accept bids from or award any work to any contractor who has shown a repeated inability to complete work on schedule or in an acceptable manner.

By submitting a Bid, the Contractor acknowledges and agrees to be bound by the terms and conditions of this Solicitation. The Contractor must examine the site of the proposed work, the Plans, Specifications, and forms before submitting a Bid Response. The LPA considers the submission of a Bid Response evidence that the bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the Solicitation.

Unit Pricing is required unless otherwise specified in this Solicitation. ***Prices are to be entered on the Bidder Information Sheet for each Line Item bid.*** The estimated quantities appear only for the purposes

of comparing Bids. The LPA will pay the Contractor only for the actual quantities of work performed and accepted or materials furnished according to the Contract.

Unless otherwise specified, only one price per Line Item may be proposed for each Line Item on this Solicitation. Contractors must determine their single best offering on the quality specified.

All offers submitted in response to this Solicitation shall be firm for a minimum of ninety (90) calendar days from the Bid Closing date, pending the evaluation of offers received and any resulting award of Contract.

The LPA will require from the Prime bidder a performance and payment bond for the contract amount, the premium to be added to the submitted bid for the contract.

Section 5 - Solicitation Submission Requirements

Contractors shall submit one (1) copy of this **ENTIRE Bid Proposal Packet (all pages)** under sealed cover, which shall be received no later than the date and time indicated on the face of this Solicitation. **Fax response copies and Electronic responses are NOT acceptable for this solicitation and shall be considered non-responsive.** Contractors shall also provide descriptive literature, catalogs, sample materials, warranties, and complete specifications covering the products offered. Responses not meeting this requirement may be rejected.

FORMAT OF SOLICITATION RESPONSE: Failure to arrange and label your response in this manner may result in your proposal being considered non-responsive.

The entire Bid Proposal Packet submitted by the Bidder shall specifically include the following:

1. Completed cover page of this Solicitation.
2. The completed and signed forms from Part 4 of this Solicitation.
 - a. **Bidder must certify their DBE goal in the proposal.**
 - b. **Bid Bond (5%).**
 - c. **Bidder Information Sheet (Bid Form)**
 - d. **DBE Sub-Contractor Bidders List**
 - e. **Provision Relative to Senate Bill 258**
 - f. **Statement of Incomplete Work**
 - g. **Required Affidavit for Bidders or Offerors**
 - h. **Non Collusion Certification**
 - i. **Certification of Organizations**
 - j. **Certification of Performance**
 - k. **Certification for Federal Aid Contract**
 - l. **Disclosure of Lobbying Activities**
3. Proof of Insurance. (A project specific Certificate of Insurance will be requested at a later date).

Contractor's notes and comments may be rendered as an attachment, provided the same format of this Solicitation text is followed. All notes and comments shall be made in ink or typewritten. Mistakes may be crossed out and corrections typed or written in ink adjacent thereto and must be initialed in ink by the person signing the Bid Response.

Purchase or Sales Agreements supplied by the Contractor making an offer in reply to the Solicitation will not be accepted. The only terms and conditions acceptable to the LPA are as outlined in this Solicitation. Bids not conforming will be considered non-responsive.

The outside cover of the package containing the Bid Proposal shall be marked:

Attention: Mike Hughes (City of Auburn)
103 East Main Street – PO Box 465
Auburn, Kentucky 42206
'Pedestrian Park Sidewalk Improvements Project'

"NAME OF CONTRACTOR SUBMITTING BID RESPONSE"
"BID CLOSING DATE & TIME"

Sealed Bid Responses will be received at the location listed above until the date and time specified on the cover of this Solicitation. Contractors shall be responsible for the actual delivery of the bid response during business hours (Monday-Friday, 8:00 am – 4:00 pm CST) to the address listed above. Bid Responses received after the deadline will be unopened. It shall not be sufficient to show that the bid response was mailed in time to be received before scheduled closing time for receipt of responses.

A bidder may withdraw or revise a Bid Response after depositing the Bid Response with the LPA, provided the LPA receives the request for such withdrawal or revision in writing before the time set for the opening of Bid Responses.

All materials submitted in response to the Solicitation will become the property of the LPA. One copy of a submitted Bid Response will be retained for official files and will become public record. Any material that a Contractor considers as confidential, but does not meet the disclosure exemption requirements of the Kentucky Open Records Act (ORA), should not be included in the Contractor's Bid Response, as it may be made available to the public.

If a Contractor's Bid Response contains materials noted or marked as confidential and/or proprietary that, in the LPA's sole opinion, meets the disclosure exemption requirements of the ORA, then that information will not be disclosed pursuant to a written request for public documents. If the LPA does not consider such material to be exempt from disclosure under the ORA, the material may be made available to the public, regardless of the notation or marking. If a Contractor is unsure if its confidential and/or proprietary material meets the disclosure exemption requirements of the ORA, then it should not include such information in its Response because such information may be disclosed to the public.

Section 6 - Opening of Responses

The opening of responses is open to the public. All bids received in accordance with the terms of the advertisement shall be publicly opened and announced either item by item or by total amount. If any bid received is not read aloud, the name of the bidder and the reason for not reading the bid aloud shall be publicly announced at the letting. Negotiation with contractors during the period following the opening of bids and before the award of the contract shall not be permitted.

Section 7 - Method of Award and Process

Federal-aid contracts shall be awarded as detailed in 23 CFR 635.114 and based on the lowest bid price as required by KRS 45A.365. The contract shall be awarded by written **Notice of Award** to the lowest responsive and responsible bidder whose bid offers the best value. After receipt of an acknowledged Notice of Award, a pre-construction meeting will be scheduled at which time the LPA and Successful Bidder will execute the required number of Agreements and Notice to Proceed.

LPA will verify that Contractor is not on excluded party list at www.sam.gov/portal/public/SAM.

CONSTRUCTION PLANS

for the

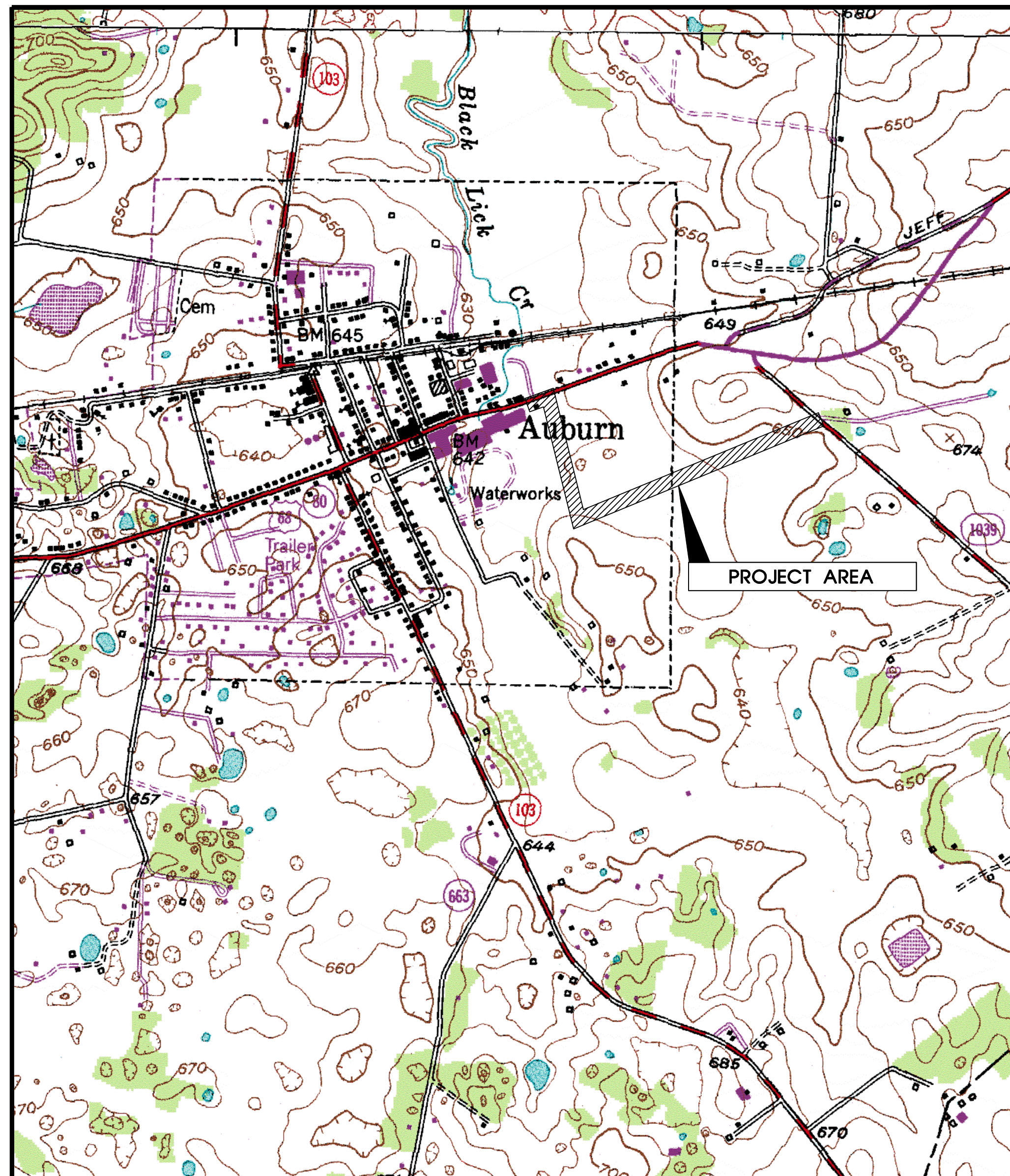
Wrenwood Drive Area Sidewalk Project KYTC Project 03-03021 - "Pedestrian Park Improvement"

on behalf of the

CITY OF AUBURN

Logan County, Kentucky

VICINITY MAP



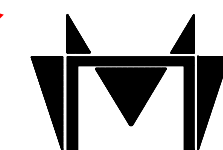
SHEET INDEX

Mayor & City Council

Michael A. Hughes	Mayor
Mike Rogers	Councilman
Rex Evans	Councilman
Peggy Thomas	Councilman
Jeff Gregory	Councilman
Rhonda Sullivan	Councilman
Claude Tisdale	Councilman

Auburn, Kentucky
P.O. Box 465 - 103 East Main Street
Auburn, Kentucky 42206
(270) 542-2511

Engineer



McGhee Engineering, Inc.
202 Ewing St, Box 267
Guthrie, Kentucky 42234
(270) 483-4149

No	Revision	Date	By

REVISIONS

MARCH 2024

- T-1 Title Sheet
- P-1 General Notes & Quantities
- P-2 Typical Sections
- P-3 Existing Utility Locations (West Section)
- P-4 Existing Utility Locations (East Section)
- P-5 Right of Way Summary (West Section)
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